

INTERNAL RULES OF THE DORMITORIES OF VYTAUTAS MAGNUS UNIVERSITY

I. GENERAL PROVISIONS

1. Internal Rules (hereinafter – Rules) of the Dormitories of Vytautas Magnus University (hereinafter – University) regulates the internal order in the University's dormitories and defines rights, duties, and responsibilities of persons who concluded Agreements for Accommodation (hereinafter – Residents) with the University and who agreed with conditions outlined in it.

II. RIGHTS AND DUTIES OF A RESIDENT

2. Resident has rights:

- 2.1. To make proposals to the executives of the University for the improvement of living, working, and resting conditions, cleanliness of the residence, procedures of accommodation, and its improvement;
- 2.2. To invite guests, by welcoming them on the first floor of the dormitory, registering and allowing them to stay in the dormitory for a period from 7:00 to 24:00;
- 2.3. To accommodate guests based on procedures set out by the University.
- 2.4. To enter and exit the dormitory freely at any time of the day;
- 2.5. To demand for timely elimination of any breakdowns;
- 2.6. To elect or to be elected to the Dormitory's self-government structures;
- 2.7. To inform executives of the University, as well as administrative staff of the dormitory where Resident is living, Dormitory's self-government body and University's Student's Representative Council about any noticed cases or actions when it is failed to obey these Contractual obligations, Rules or the living norms regulated by the University, legal acts of the Republic of Lithuania or social norms acceptable to the society.
- 2.8. To access resources of University dormitory's computerised network, when it is used for studying, scientific or other legal activities, compatible with the legal acts of the Republic of Lithuania and Terms of Use of Lithuanian Research and Education Network, LITNET.

3. Resident is obliged:

- 3.1. To get familiar with the Rules, to follow and comply with the norms indicated in the legal acts of the Republic of Lithuania, and respect social norms acceptable to the society;
- 3.2. To pay fees related to accommodation services in due time;
- 3.3. To use dormitory entrance card while entering or exiting the dormitory or, otherwise, provide ID card/certification which allows to enter the dormitory premises, for the responsible University Dormitory's administrative staff or officers of security company;
- 3.4. To inform the administrative staff of the University's Dormitory, where one is living, if any broken or damaged equipment, inventory or other property is observed;
- 3.5. To keep quiet and calm during the rest hours from 10 p.m. to 6 a.m.;
- 3.6. To not violate the rights and legal interests of other Residents;
- 3.7. To maintain cleanliness and sanitary hygiene norms;
- 3.8. To have and use clean bedlinen and its covers;
- 3.9. To seek for medical care without delay in case of sickness or contracting the disease, which may pose a risk to other Residents' life and (or) health, while also informing about the case the administrative staff of University's Dormitory, where one is living;
- 3.10. To save energy resources, ensure that lights are off when leaving the room or common premises, that plugs of unused devices are pulled out of wall sockets, that no running water is left;
- 3.11. To comply with public fire safety requirements;
- 3.12. To make the room available, upon the reasonable request and at any time, for checks carried out by administration of University and Dormitory, where Resident is living, as well as for the officers of security company;

- 3.13. To keep safe and take care of any personal belongings left in the room or the public (common) areas of the dormitory;
 - 3.14. To be responsible for the actions and behaviour of the guests and for the safety of their belongings left in the dormitory;
 - 3.15. To maintain cleanliness and order, to maintain and protect equipment, inventory and other property kept in the room or the public (common) areas of the dormitory;
 - 3.16. To fulfil obligations set by the University to the Resident, that are related to maintaining cleanliness and order in public (common) areas of the Dormitory;
 - 3.17. To fulfil other obligations, that are related to accommodation in the dormitory and which are set by the administrative staff of the University and dormitory where Resident is accommodated in, officers of security, dormitory's self-governance body and Student Affairs Department (hereinafter - SAD).
 - 3.18. To follow other norms set by the legal acts of the Republic of Lithuania as well as social norms acceptable to the society.
4. A Resident is prohibited:
- 4.1. To arbitrarily move to live in another room of the dormitory;
 - 4.2. To produce, distribute and (or) overuse alcoholic drinks, or to be seen in the public (common) areas of the dormitory while being under the influence of alcohol;
 - 4.3. To produce, possess, distribute bring and (or) use (without medical prescription) or to be seen while being under the influence of drugs, psychotropic or other psychoactive substances;
 - 4.4. To pollute and litter public (common) areas and the area surrounding the dormitory;
 - 4.5. To leave household trash, taken out of the room, at the common areas of the dormitory;
 - 4.6. To smoke (use tobacco products or electronic cigarettes), except in the specially designed places;
 - 4.7. To use dormitory premises and University's internet connection services for economic or commercial activities;
 - 4.8. To insult, treat rudely, or to threaten the executives, other Residents and (or) guests of the University and Dormitory, where the Resident is living in;
 - 4.9. To bring in, possess and use guns, other explosives or flammable materials, that are dangerous for life and (or) health;
 - 4.10. To damage the property and (or) inventory kept in the territory of the Dormitory, to arbitrarily move inventory from one premise to another;
 - 4.11. To accommodate unauthorised persons;
 - 4.12. To keep animals in the dormitory premises without an official permission of SAD;
 - 4.13. To perform repair works in the room without the permission of the University (Dormitory) executives;
 - 4.14. To use electric heating and other appliances with a total voltage of more than 2 KW per room;
 - 4.15. To use University's internet connection services for improper purposes and (or) activities that might harm interests of others, as well as to share internet connection with other persons and (or) to deliver or get economic benefit from it;
 - 4.16. To disconnect and (or) extend existing dormitory computerised network devices, change its settings, or otherwise interfere its functioning;
 - 4.17. To put furniture or other things on doors, windows, ceilings or walls, what may worsen conditions of the room, as well as to glue clippings, posters, photos, etc. in the places which are not designated for this purpose without informing the University (Dormitory) executives;
 - 4.18. To engage in other activities that could cause damage the Dormitory or harm its administration staff or Residents, as well as the name and prestige of Vytautas Magnus University.

III. RESPONSIBILITY FOR VIOLATING THE RULES

5. For violation of these Rules or for failure to fulfil obligations, dissuasive penalties shall be applied in accordance with the Description of Procedure for Accommodation in Dormitories. Penalties may also be applied for violations of hygiene, cleanliness, order, exploitation, safety and (or) other requirements, that are identified during the room inspections.
6. Where it is found that damage has been caused by the Resident or his/hr guest, Resident shall compensate the damage expenses.
7. For violation of these Rules, administrator of computerised network shall keep a right to temporarily or permanently disconnect resident from the internet connection or to restrict it.
8. Resident shall be informed about applied disciplinary penalties personally by sending a notice to electronic mailbox provided by the University and (or) to other mailbox which is known for the University. The Resident keeps a right to be presented to the original documents of applied penalties and (or) forfeits at the SAD.

IV. FINAL PROVISIONS

9. These rules shall be approved, changed and (or) amended by the University Rector's order.
 10. These rules shall take effect upon the date of approval by the University Rector's order.
 11. Ignorance of the Rules does not exempt the Residents from liability for non-compliance with the Rules.
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